



Battling Brook Primary School
Personal Development, Behaviour & Attitudes
Committee
Terms of Reference
2022-2023

General Terms

- To act on matters delegated by the Full Governing body.
- To liaise and consult with other committees where necessary.
- To contribute to the school's Priority Improvement Plan.
- To consider safeguarding and equalities implications when undertaking all committee functions.
- To ensure strong governance that enhances the effectiveness of the school.
- To ensure that data will be processed to be in line with the requirements and protection set out in the UK General Data Protection Regulation.

Membership

- The committee shall consist of at least 4 governors of whom one is the Head Teacher.
- Committee membership shall be determined at the annual Strategy Day in the Autumn Term.
- The committee may have additional members who support the activity but who do not participate in any voting.
- There will be a chair for these meetings agreed by the membership annually.

Quorum

- The committee meeting can only function if there is a minimum of 3 members present.

Meetings

- The committee shall meet 3 times a year, and otherwise as necessary.
- In the absence of the chair, the committee shall choose an acting chair for that meeting from among their number.

Review

- These Terms of Reference will be reviewed annually at the Strategy Day in the Autumn Term unless there are significant changes in which case it will be reviewed at the first Full Governors Meeting in the Autumn Term.

Purpose

- To monitor and evaluate all aspects of personal development, behaviour and attitudes within the school environment as outlined in the Strategic Plan.
- To ensure the welfare and wellbeing of all pupils, staff and visitors and to ensure all precautions are taken to follow child protection guidance as set out in the Academy's Safeguarding (incl. Child Protection) policy.
- To ensure that the annual safeguarding checklist is completed and submitted in accordance with the statutory requirements.
- To ensure that the school aims of Equality, Active Learning, Compassion and Honour are embedded in all aspects of school life and are contributing to personal development in a positive way.
- To ensure that a variety of extra-curricular activities are on offer within and outside the school day.
- To ensure that curriculum subjects such as citizenship, RE, SMSC (spiritual, moral, social and cultural development), PSHE (personal, social, health education), and relationships and sex education, contribute to pupils' personal development.
- To ensure that staff and student well-being is being supported.
- To ensure practices encourage high levels of attendance and punctuality, expectations of behaviours and attitudes, aspirations and engagement.
- To ensure all children are given equality of opportunity.
- To ensure the views of all stakeholders including staff, parents and children are considered.
- To ensure the relevant sections of the annual risk assessment are reviewed and actioned where necessary.
- To ensure the Single Central Record (S.C.R) is kept current and checked annually in accordance with statutory requirements.
- To ensure staff have checked that visitors attending the academy for educational activities have completed the relevant checklist.
- To develop and review policies identified with the school's policy review programme (statutory and non-statutory).

Approved by all governors at the Full Governing Board meeting held on the 27th October 2022.

Signed by the Chair of Governors:.....Date:.....

