

Appointment of Governors – Eligibility Criteria

Please read the following eligibility criteria for being a governor to ensure you meet them.

If you are eligible, complete the governor's section of the attached form and sign it to state that you have read the Declaration of Eligibility and then return the completed form to the Clerk to Governors.

If you fail to do this you may not be eligible to be a governor.

If you are ***not*** eligible, please contact the Clerk to Governors.

▪ I am not a registered pupil at the school;
▪ I am aged 18 or over at the date of election or appointment;
▪ I do not hold more than one governorship at any one time at the same school;
▪ I have not had a sequestration of my estate awarded that has not been discharged, annulled or reduced;
▪ I am not the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
▪ I am not subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, or a disqualification under Part 2 of the Companies (Northern Ireland) Order 1989, or a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under S429(2)(b) of the Insolvency Act 1986;
▪ I have not been removed from the office of trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which I was responsible, or to which I was privy, or to which I contributed or which I facilitated by my conduct; or been removed, under S34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body;
▪ I am not included in the list kept under S1 Protection of Children Act 1999, or subject to a direction of the Secretary of State under S142 Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
▪ I am not disqualified from working with children under S28, S29 or S29A of the Criminal Justice and Court Services Act 2000;
▪ I am not disqualified from registration under Part 10A of the Children Act 1989 for child minding or providing day care or from registration under Part 3 of the Childcare Act 2006;
▪ I am not disqualified from being the proprietor of any independent school or from being a teacher or other employee in any school;
▪ I have not, in the five years prior to the date of becoming a governor, been convicted, in the UK or elsewhere, of any offence and received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
▪ I have not, within the 20 year period prior to the date of becoming a governor, been convicted, in the UK or elsewhere, of any offence and had passed on me a sentence of imprisonment for a period of not less than two and a half years;
▪ I have not at any time been convicted, whether in the UK or elsewhere, and had passed on me a sentence of imprisonment for a period of not less than five years;
▪ I have not been convicted or fined, in the five years prior to the date of becoming a governor, for causing a nuisance or disturbance on education premises pursuant to S547 of the Education Act 1996.

Parent Governors

A person is disqualified from election or appointment as a parent governor of a school if they are an elected member of Leicestershire County Council, or if they work at the school for more than 500 hours in any consecutive 12 month period (at the time of election or appointment). If a serving parent governor subsequently starts to work at the school for more than 500 hours in a consecutive 12 month period, they would serve out their term of office.

Community Governor

A person is disqualified from appointment as a community governor if he or she is eligible to be a staff governor at the school, or is an elected member of the LA to which the school belongs.

Local Authority Appointed Governors

A person is disqualified from appointment as an LA governor of a school if he/she is eligible to be a staff governor of the school.

Failure to attend meetings

The following applies to any governor who is not a headteacher or ex officio foundation governor.

A governor, who, without the consent of the governing body, has failed to attend meetings of the governing body for a continuous period of six months, beginning with the date of the first missed meeting, is, on the expiry of that period, disqualified from continuing to hold office as a governor of that school.

A foundation governor (other than an ex officio foundation governor), LA governor, community governor, partnership governor or sponsor governor who has been disqualified as a governor of a school for non attendance does not qualify for election, nomination or appointment as a governor of any category at that school for the twelve months following disqualification.

Notification to Clerk

Where a person is disqualified from holding, or from continuing to hold, office as a governor of a school **and** he is, or is proposed to become, a governor, he must give notice of that fact to the clerk to governors.

More information

Details of the above restrictions may be found in Statutory Instrument 2007 No. 957, The School Governance (Constitution) (England) Regulations 2007, Statutory Instrument 2012 No. 421, The School Governance (England) (Amendment) Regulations 2012 and Statutory Instrument 2004 No. 3264 The Education (Company Directors Disqualification Act 1986: amendments to Disqualification Provisions) England.

Community Governor Appointment Form

(please return the completed form to the school with the nomination form)

This page is to be completed by the Governor

DfE No:

* School Name:	
* Title:	* Surname:
* Surname at birth (if different):	
* Any other surname(s) used:	
* Forename(s):	
* Any other forename(s) used:	
* Address:	
* Post Code:	* Daytime Tel:
* Date of Birth:	Evening Tel:
Mobile:	E-mail:

** This information must be provided for your appointment to be processed in GDS.*

The following Inclusion questions are optional. (We collect this information for monitoring purposes only). Please tick the appropriate boxes.

I am: Male ☐ Female ☐ I consider myself to be: Disabled ☐ Non-disabled ☐

What is your ethnic group? Choose one section from (a) to (e) then tick the appropriate box to indicate your cultural background or complete the Any Other section:

(a) White: <input type="checkbox"/> British <input type="checkbox"/> Irish	(b) Mixed <input type="checkbox"/> White/Black Caribbean <input type="checkbox"/> White/Black African	(c) Asian/Asian British <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani	(d) Black/Black British <input type="checkbox"/> Caribbean <input type="checkbox"/> African	(e) Chinese <input type="checkbox"/> Chinese
Any other - please specify:				

Data Protection Act

Personal data supplied on this form may be held on computer systems, both live and test, and will be used in accordance with the Data Protection Act 1998 for statistical analysis, management, planning and in the provision of services by the County Council and its partners. The information will be held in accordance with the Council's records management and retention policy.

Governor to sign the Declaration of Eligibility

I declare that I have read and understood the **Appointment of School Governors - Eligibility Criteria** and that I am not disqualified from serving as a governor on a school governing body. If I become disqualified I will give notice of the fact to the clerk to the governing body.

Signed:	Date:
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